

LIONS FC Self Registration Guide



Please follow the instructions to register online for our club.

1. Login

- a) Go to the MyFootballClub website: www.myfootballclub.com.au
- b) Click on "Register Now"
- c) Select "Player Registration" at the bottom of the page.
- d) If you have been registered before, select the **first** option – "Click here to proceed to the login pages". Login using your FFA number and password. If you know your FFA number & password, select the first option – "Click here to proceed to the login pages"
- e) If you need to find your FFA number, select the **second** option - "Click here to proceed" and follow the prompts.
- f) IF YOU HAVE NOT BEEN REGISTERED AS A PLAYER BEFORE - select the **third** option to create a new record.

2. Start Registration

- a) After you log in click on "Make a Registration" or "Register Now".
- b) Check that your contact details are correct, and update if necessary.
- c) ALL players from **Under 13s to Seniors** are required to have a photo uploaded on to their MFC record, to be used for ID purposes at games. Make sure your photo is recent and appropriate. **Registrations with in-appropriate photos will be rejected!** Photos must be a passport style photo from the shoulders up with no hats or sunglasses.



- d) Make sure the mandatory fields have been entered and click the "Proceed with Registration" button.
- e) On the next screen, enter in the club name which is **Queensland Lions Football Club**. (If you get a message saying there are no packages then click OK and check the club name.)
- f) Select the Registration role as: "Player". (Note: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country.)
- g) Select the correct Registration Package that applies for your registration:

Under 6 & Under 7 players (born 2011 – 2013)	MINIROOS – UNDER 6 & 7
Under 8 & Under 9 players (born 2009 & 2010)	MINIROOS – UNDER 8 & 9
U10, U11 & U12 players (born 2006, 2007, 2008)	MINIROOS – UNDER 10, 11 & 12
Players selected in Komodo Dragons teams (U8-U12)	KOMODO DRAGONS – U8 to U12 (SELECTED PLAYERS)
Players selected in Bris. Premier Youth League (U13 to U16)	BRISBANE PREMIER YOUTH LEAGUE (SELECTED PLAYERS)
Divisional Players (Under 13 to Under 16)	U13 – U16 DIVISIONAL
- h) Click the "Add" button.
- i) Click the Next button at the bottom of the screen.
- j) Answer the Yes/No question at the top. Read and acknowledge all the Terms and Conditions then click Next.
- k) Click on "Pay Now" to pay online with a credit card (VISA or MasterCard) - **do NOT use this option if you have paid a deposit towards 2018 fees**. You can select "manual Payment at Club" button to pay at the club (see registration email for payment methods available). **Payment must be made before a registration can be accepted.**
- l) Answer the questions on the last page and click the "Save All Answers" button.

Your registration has now been submitted, to be accepted & approved by the club. Any players new to the club will need to have their birth certificate/passport/ID document sighted by a Committee Member for proof of date of birth.

Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ's page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 particularly if you are having problems with your password to login.
- Contact Kathy Morcus at Lions (3910 3762 - office hours Mon/Tues/Thurs/Fri, 9am to 5pm)