

## LIONS FC Self Registration Guide



Please follow the instructions to register online for our club.

### 1. Login

- Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au)
- Click on "Register Now"
- Select "Player Registration" at the bottom of the page.
- If you have been registered before, select the **first** option – "Click here to proceed to the login pages". Login using your FFA number and password. If you know your FFA number & password, select the first option – "Click here to proceed to the login pages"
- If you need to find your FFA number, select the **second** option - "Click here to proceed" and follow the prompts.
- IF YOU HAVE NOT BEEN REGISTERED AS A PLAYER BEFORE - select the **third** option to create a new record.

### 2. Start Registration

- After you log in click on "Make a Registration" or "Register Now".
- Check that your contact details are correct, and update if necessary.
- ALL players from **Under 12s to Seniors** are required to have a photo uploaded on to their MFC record, to be used for ID purposes at games. Make sure your photo is recent and appropriate. **Registrations with in-appropriate photos will be rejected!** Photos must be a passport style photo from the shoulders up with no hats or sunglasses.
 



- Make sure the mandatory fields have been entered and click the "Proceed with Registration" button.
- On the next screen, enter in the club name which is [Queensland Lions Football Club](#). (If you get a message saying there are no packages then click OK and check the club name.)
- Select the Registration role as: "Player". (Note: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country.)
- Select the correct Registration Package that applies for your registration:
 

<a href="#">Under 6 &amp; Under 7 players (born 2010 – 2012)</a>	<b>MINIROOS – UNDER 6 &amp; 7</b>
<a href="#">Under 8 &amp; Under 9 players (born 2008 &amp; 2009)</a>	<b>MINIROOS – UNDER 8 &amp; 9</b>
<a href="#">Under 10 &amp; Under 11 players (born 2006 &amp; 2007)</a>	<b>MINIROOS – UNDER 10 &amp; 11</b>
<a href="#">Under 11 players selected in Komodo Dragons teams</a>	<b>KOMODO DRAGONS – UNDER 11</b>
<a href="#">Divisional Players (Under 12 to Under 16)</a>	<b>JUNIORS - DIVISIONAL (DIV 2 etc)</b>
<a href="#">Selected Development Players (U12 to U16)</a>	<b>U12-16 DEVELOPMENT (DIV 1) – SELECTED PLAYERS</b>
<a href="#">Selected Super Youth League Players (U12 to U16)</a>	<b>SUPER YOUTH LEAGUE – SELECTED PLAYERS</b>
- Click the "Add" button.
- Click the Next button at the bottom of the screen.
- Answer the Yes/No question at the top. Read and acknowledge all the Terms and Conditions then click Next.
- Click on "Pay Now" to pay online with a credit card (VISA or MasterCard) - **do NOT use this option if you have paid a deposit towards 2017 fees.** You can select "manual Payment at Club" button to pay at the club (see registration email for payment methods available). **Payment must be made before a registration can be accepted.**
- Answer the questions on the last page and click the "Save All Answers" button.

Your registration has now been submitted, to be accepted & approved by the club. Any players new to the club will need to have their birth certificate/passport/ID document sighted by a Committee Member for proof of date of birth.

### Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ's page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 particularly if you are having problems with your password to login.
- Contact Kathy Morcus at Lions (3712 3310 - office hours Mon/Tues/Thurs/Fri, 9am to 5pm)